

**MINISTRY OF EDUCATION SCIENCE AND TECHNOLOGY**  
**MPWAPWA TEACHERS COLLEGE**

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P.O.BOX. 34,  
**MPWAPWA**  
JUNE, 2023

Ref.No.T.1/22/VOL.I/64

TO.....  
P.O. BOX .....  
TOWN/CITY .....

**JOINING INSTRUCTIONS FOR THE ACADEMIC YEAR 2023/2024**

I would like to let you know that, you have been selected by the Ministry of Education, Science and Technology and PO-RALG to pursue one of the following courses offered in Mpwapwa Teachers College;-

- I. Certificate in Special need Education (Two years ) for those completed form Four.*
- II. Diploma in Secondary Education Science Subjects (Two years ) for those completed form Six.*
- III. The Three year Diploma in Teacher Education, in Science and Business Studies (Three years) for those completed form Four .*

Congratulations on being Selected at Mpwapwa Teachers' College, the College of discipline and academic excellence. The program is fundamental to our Education system, embedded with professional and academic subjects that will enable you to teach and nurture students in Primary and secondary schools.

Please note that, your admission is provisional until we are satisfied with your medical condition as per doctors' recommendations (See Appendix A) and the verification of your **Original documents (Academic and Birth Certificates)** for proof of your suitability to the course as per entry qualifications stipulated by the Ministry of Education, Science, and Technology.

The College fee is **Tsh 450,000/= per year**, which can be paid in two installments. **250,000/=** for the first term and **200,000/=** for the second term after getting **the Control number** from the College Bursar (0683 131 135).

The College contribution is **Tsh. 200,400/=** which can be paid at once to National Micro-Finance Bank (NMB) named **PRINCIPAL MPWAPWA. T.C. SEMINAR AND WORKSHOP A/C No. 50401100003 NMB.** Failure to do that, you won't be admitted to the college.

- NOTE:** *1. Each student is liable to pay the National Examination fee as shall be stated from time to time by the National Examinations Council of Tanzania.*
- 2. The three-year programme will take two (2) years for A-level, and after passing the Advanced secondary school examination (form six), they will be qualified to continue the third year.*
- 3. The three-year programme students are NOT allowed to have Mobile phone until when entered third year.*

### **REPORTING DATE**

**A).** The reporting date will be 17/07/2023 to 30/07/2023 for Certificate in Special need Education (Two years programme) and *The Three year Diploma in Teacher Education, in Science and Business Studies (Three years) for those completed form Four.* Classes will commence on 24/07/2023.

**B).** The reporting date will be 14/08/2023 to 28/08/2023 for *Diploma in Secondary Education Science Subjects (Two years ) for those completed form Six.*

### **LOCATION OF THE COLLEGE**

The college is located at Mpwapwa Town 16 Km from Gulwe Railway station, 125 Km from Dodoma City and 60Km off tarmac road (Mbande Township junction).

### **OUR VISION**

To become a highly Reputable Teachers' College that effectively and efficiently provides high quality teaching and competitive professional support.

### **OUR MISSION**

To produce competent teachers who can improve the education standards in Primary and Secondary schools. In this respect, the College strives to improve the tutors and students' welfare and to be a centre of excellence.

### **COLLEGE EMBLEM**

The college Emblem has a TORCH and a BOOK which signifies Hope to a diversity of academic inspirations and Teacher Professional Development.

**COLLEGE MOTO: LOVE, PEACE AND LOYALTY**

### **FLAG RISING:**

You are obliged to participate on the flag raising every Monday Morning at 7.00 am. No excuse is given for not attending the event.

### **PHYSICAL EXERCISE:**

Every student must attend physical exercise for one hour every Saturday from 6.00 am to 7:00 am. It is Mandatory for every student.

### **REGISTRATION REQUIREMENTS**

For the purposes of registration, you must bring with you at the time of registration the following items.

- Bank pay-in-slip for College contribution Tshs **200,400/= Paid at National Micro-Finance Bank (NMB) TO PRINCIPAL MPWAPWA. T.C. SEMINAR AND WORKSHOP A/C No. 50401100003 NMB.**
- The College fees **Tsh 450,000/=** per year OR **Tsh. 250,000/=** for first term should be paid after getting **A Control number** from the College Bursar. All pay in slips should be submitted to the registrar's office. Remember to write your name as in your Academic Certificate.
- Original and copy of academic certificate for both form four and form Six for those completed form six from National Examinations Council of Tanzania.
- Original and copy of Birth Certificate
- Bed sheets (2 pink and 2 blue)
- **Tsh. 20,000/= per programme for graduation ceremony paid to the college A/C**
- **Tsh. 20,000/= for regional mock examination, it will be done at second year.**
- One rake and slasher and two ream papers A 4 (**for certificate in special needs education**)
- A **hoe** with a wooden handle (Mpini) and Two Ream papers A 4 (**for Diploma three year programme**)
- A squeezer, Soft bloom and two Ream Papers. A 4 (**For Diploma Two year programme**)
- Two buckets of each 20 Liters for personal use
- **Sports shoes, light blue tracksuit and one red t-shirt** for sports and Physical exercise.
- Not less than twelve counter Books that will be used in class subjects. **Counter book with college Logo is available at the college for reasonable price.**
- White coat for laboratory use for those taking science subjects.
- A blue coat, "A4 frame and stiller" (Kibao na Kitobozi) for Certificate in Special needs Education students (Two years )
- At least two up to date syllabi for your teaching subjects of the areas of your specialization for example science subjects (Biology & Chemistry) and special need subjects (Hisabati na Sayansi)
- Scientific Calculator, mathematical set, and a 30 cm ruler is compulsory for the Diploma (three and two years programmes)

- **N.B. All students are required to come with two text books of the area of their specializations.**

**OTHER CONTRIBUTIONS TO BE PAID TO PRINCIPAL MPWAPWA.  
T.C. SEMINAR AND WORKSHOP A/C No. 50401100003 NMB.**

S/N	ITEM	RATE	REMARKS
1.	Students Government	5,000/=	Per year
2.	First aid	10,000/=	Per year
3.	Casual labor	20,000/=	Per year
4.	Mattress	10,000/=	Per year
5.	Registration. Leaving Certificate, student ID and Zonal mock exams	20,000/=	Per Year
6.	Sports and Games	30,000/=	Per year
7.	Security Guard	30,000/=	Per year
8.	Maintenance	25,000/=	Per year
9.	National Health insurance (NHIF) for those who haven't	50,400/=	Per year
	<b>TOTAL</b>	<b>200,400/=</b>	

**All payments made through NMB (National Micro-Finance Bank) should indicate Student's name, year of study and program.**

N.B. Parents are advised to give enough pocket money to your son/daughter.

**ACADEMIC ISSUES:**

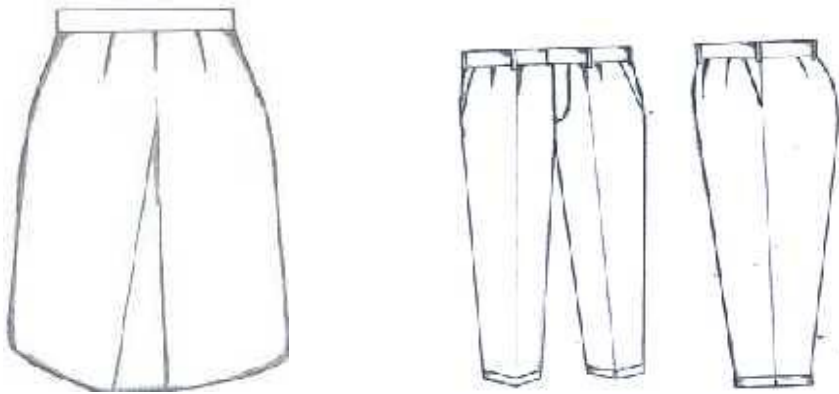
All students are required to attend classes as scheduled in their curriculum. Failure to do so, a student will have to **repeat a year** or otherwise as shall be decided by the College Board.

In order to maintain academic excellence, Terminal, Annual and National examination results will be displayed via college website ( [www.mpwapwatc.ac.tz](http://www.mpwapwatc.ac.tz)) so that Parents, guardians and other stakeholders can get access. However the college opens a chance for opinions to improve through the college email [mpwapwatc@gmail.com](mailto:mpwapwatc@gmail.com)

**COLLEGE UNIFORM:**

College Uniform is **black suit** and **light blue** long sleeved shirt with a black tie, black shoes, black socks and light blue tracksuit. In Order to avoid disparities in Uniform, black suit, long sleeved shirts, and college T-shirts **are available at the college** for the Cost of 110,000/= (Black Suit 80,000/=, Shirt 15,000/=, T-shirt with College Logo 15,000/=) . **The student teacher should have two pairs of uniform.**

**A sample of college Uniform.**



It should be noted that, the college reserves the right to cancel your admission into program for reasons of **falsification of documents, impersonification or any other reasons that reveal the act of dishonesty.** Every student is expected to seriously observe professional and ethical standards through openness, honesty, and irrespective of differences in beliefs or level of understanding.

It is strongly required to abide rules and regulations governing your stay at the college and your responsibility as a student teacher. You will be held *personally* responsible and be required to pay all damages and all the costs occasioned by **negligence** or deliberate violation of the college rules and regulations. The College has no any system of retaining a certain number of students during the holidays to take care of Government properties and projects. Every student is bound to respect this system.

If you accept these conditions, you are required to fill in and sign the space bellow:

I (Name) ..... agree the above stated conditions as per College rules and regulations.

Signature..... Date.....

We hope that you will have an enjoyable stay and successful study at Mpwapwa Teachers' College.

We wish you a safe journey to Mpwapwa

**GERALD M. RICHARD  
PRINCIPAL  
(0713 743703)**

**THE UNITED REPUBLIC OF TANZANIA  
REQUEST FOR MEDICAL EXAMINATION**



**PART: A**

From the Principal  
Mpwapwa Teachers college

TO: The Medical Officer

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.....

Please examine the above named as to his/her physical and mental fitness for a full-time teacher's course.

A: 1. (a) Eye – sight

(b) Hearing

(c) Speech

(d) Venereal Diseases

(e) Leprosy

(f) Limbs

(g) Epilepsy

2. Neuroses

3. Other serious diseases.

B: Blood Group

**GERALD M. RICHARD  
PRINCIPAL**

**PART B:**

**MEDICAL CERTIFICATE.**

*(To be completed by Government Medical Officer)*

I have examined the above-named student that he/she is physically fit/unfit and mentally \*fit/unfit for a full-time teacher Education Program .

- I. (a) Eye Sight.....
- (b) Hearing .....
- (c) Limbs .....
- (d) Speech .....
- (e) Leprosy .....
- (f) Epilepsy .....
- (g) Venereal Diseases .....
  
- II. Neuroses .....
- III. Pregnancy (for girls) .....
- IV. Blood group .....
- V. Other serious disease.....
- .....
- .....
- .....

**Date:.....Signature.....**

Official Stamp .....